

Passed by NSW WEN April 2018

Women in Economics Network (NSW) Charter

1. This document is subordinate to the Economics Society of Australia (NSW) constitution.
2. The Women in Economics Network (NSW) (hereinafter called the WEN (NSW)) has the following objectives:
 - a) To professionally connect and support the career development of women in economics
 - b) To increase the representation of women at all levels of the economics profession
 - c) To promote public contributions by female economists, adding to diversity in economic debate and thought leadership
 - d) To encourage young women to study economics.
3. The Committee
 - a) The Annual General Meeting shall elect a Chair, Vice-Chair, Secretary, Treasurer and up to ten (10) other members of the Network to form a Committee, which shall be responsible for the management of the affairs of the WEN (NSW).
 - b) The minimum size of the Committee shall be six (6), comprising the positions of Chair, Secretary and Treasurer.
 - c) If possible, the Committee membership should include representatives of the public, private and academic sectors. No individual organisation shall be represented by more than two members of the Committee.
 - d) The members of the Committee shall retire before the next Annual General Meeting; but retiring members of the Committee shall be eligible for re-election. Officers shall continue in office until their successors are elected.
 - e) No member of the WEN (NSW) shall hold the one office of Chair, Vice-Chair, Secretary or Treasury for more than three consecutive years.
 - f) Nominations for positions on the Committee shall be called for in writing to all members of the WEN (NSW) at least fourteen days prior to the Annual General Meeting.
 - g) Further nominations shall be called for during the Annual General Meeting prior to election of the Executive, if and only if, insufficient numbers have been received to make up the minimum Committee requirement.
 - h) The election for each Executive position will be by WEN (NSW) members who attend the Annual General Meeting voting. Where a position on the Committee is uncontested, voting need not occur.
 - i) A majority of the Committee may appoint a member of the WEN (NSW) to fill any vacancy until the next Annual General Meeting.
 - j) The Committee may appoint such other committees as it deems necessary from time to time to carry out on its behalf specified NSW activities connected directly with the

pursuit of the WEN (NSW) objectives.

4. Representation on Economics Society of Australia (NSW) committee
 - a) The Chair will be an elected representative of the ESA (NSW) Executive Committee, as per Section 14.1 of the ESA (NSW) Constitution.
5. Representation on WEN Central Council
 - a) The Chair will represent WEN (NSW) in the WEN Central Council. If the Chair is unable to attend a Central Council meeting, the Chair may nominate another member of the Committee to attend.
6. Meetings
 - a) The Annual General Meeting shall be held before and as close as practicable to the ESA (NSW) Annual General Meeting.
 - b) Notice in writing of the Annual General Meeting shall be sent to members fourteen days before the date of the Annual General Meeting.
 - c) A quorum for the Annual General Meeting shall be ten members of the WEN (NSW)
 - d) In the instance a quorum is not present at any general meeting, any matters for vote and decision of the meeting are not considered valid until the proposed vote or decision is notified to all members for a period of not less than 15 working days without objection. In the case of an objection from any member the vote of decision will be considered not valid until another general meeting vote is successful.
 - e) For the purposes of the rule "member" includes a person attending as a proxy. The instrument appointed a proxy, for all WEN (NSW) meetings, shall be in writing. Every member attending in person or by proxy shall have one vote. The instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting at which the person named in the instrument proposes to vote.
 - f) Ordinary meetings shall be held at such times and places as the Committee may determine with the goal to meet in person once a month.
7. Income and property
 - a) The income and property of the WEN (NSW) however derived, shall be applied solely towards the promotion of the objects and purposes of the Society and no portion thereof shall be transferred, directly, or indirectly, to any member of the WEN (NSW).
 - b) The WEN (NSW) shall not appoint a person who is a member of the Committee to any office of the WEN (NSW) for which there is payable any remuneration.
 - c) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a member of the WEN (NSW) of remuneration in return for services actually rendered to the WEN (NSW) by the member or for goods supplied to the WEN (NSW) by the member in the ordinary course of business, a reasonable and proper sum by way of rent for premises let to the WEN (NSW) by a member.
8. Accounts and finance
 - a) The Treasurer of the WEN (NSW) will work with the ESA (NSW) Treasurer to keep

true accounts. These accounts shall be kept of all money received and expended by the WEN (NSW) and the manner in respect of which the receipt or expenditure takes place and of the property, credits and liabilities of the WEN (NSW).

- b) Subject to any reasonable restrictions, the ESA accounts, as they relate to any WEN expenditure and revenue, shall be open to the inspection of the members of the WEN (NSW).
- c) The Treasurer of the WEN (NSW) shall faithfully keep all general records, accounting books and records of receipts and expenditure connected with the operations and business of the WEN (NSW) in such form and manner as the Committee may direct.

9. Disclosure of interest

- a) A member of the Committee who is interested in any contract or arrangement made or proposed to be made with the WEN (NSW) shall disclose their interest at the first meeting of the Committee at which the contract or arrangement is first taken into consideration or at the first meeting of the Committee after the acquisition of the interest.
- b) No member of the Committee shall vote in respect of any contract or arrangement in which they have an interest and if they do vote that vote shall not be counted.

10. Dissolution

- a) The WEN (NSW) shall not be dissolved unless so determined at any properly constituted Annual General Meeting or Special General Meeting provided that twenty one days' notice of the intended dissolution has been forwarded in writing to all members of the WEN (NSW).
- b) On dissolution, all property of the WEN (NSW) shall be transferred to the ESA (NSW), or if that body ceases to exist, another body formed for promoting objectives similar to the objectives of the WEN (NSW) as approved by the meeting at which the motion of dissolution was carried.

11. Amendment of the Constitution

- a) This Constitution may be altered, amended or repealed at any properly constituted Annual General Meeting or Special General Meeting of the WEN (NSW) provided that fourteen days' notice setting out the proposed alteration amendment or repeal to the Constitution has been forwarded in writing to all members of the WEN (NSW).

12. Subordinate bodies

- a) Subject to there being sufficient members, interest and organisation, the Committee may approve the establishment of subordinate bodies of the WEN (NSW).
- b) A subordinate body may draw up a governing document for that body, which should be submitted to the WEN (NSW) Committee for approval.
- c) No subordinate body may adopt any rule, policy or procedure inconsistent with this Governance document.
- d) Subordinate bodies will operate for the purpose of furthering the objectives of the WEN (NSW) within the powers delegated to it.

- e) The Committee may withdraw a delegation, in whole or part, at any time.
- f) Subordinate bodies may appoint office bearers to NSW within the subordinate body.
- g) Chairs of subordinate bodies will arrange to keep the Committee of the WEN (NSW) informed of its activities at each meeting of the Committee.